THE PEOPLE
MODEL UNITED NATIONS

#WEMUN2027

KOBE PORTOPIA HOTEL · PORT ISLAND · JAPAN

WEMUN KOBE 2027.

Registration Handbook

Everything you need to join us in Kobe — how to apply, fees & packages, payment plans, **merit scholarships up to $1,000**, visa support and our cancellation policy, all in one guide.

Feb 23–25
2027 CONFERENCE

Portopia
PORT ISLAND · KOBE

$1,000
MAX SCHOLARSHIP

3 Days
DIPLOMACY & DISCOVERY

Kobe Packages

FEB 23–25, 2027 · PORTOPIA HOTEL, KOBE

BASIC PACKAGE

200 USD

Mandatory for all attendees

- Conference participation (Feb 23–25)
- In-person training
- Delegate materials (badge, placards, etc.)
- Certificate of Attendance

— FULL EXPERIENCE —

PREMIUM

1,890 USD

Up to 500 USD scholarship

- All Basic services
- 4 nights / 5 days, quadruple room with single beds, Portopia Hotel (Feb 22–26)
- Breakfast (Feb 23–26)
- Lunch & dinner (Feb 23–25)
- Educational Training Course for WEMUN Kobe (10 hours)
- WEMUN Membership

EMERALD

2,490 USD

Up to 1000 USD scholarship

- All Basic services
- 7 nights / 8 days, quadruple room with single beds, Portopia Hotel (Feb 19–26)
- Breakfast (Feb 20–26)
- Lunch & dinner (Feb 23–25)
- Educational Training Course for WEMUN Kobe (30 hours)
- 3-day guided tour with transfers, attraction tickets & packed lunch included (Kyoto, Nara & Osaka)

Good to know: Premium and Emerald prices already include the USD 200 Basic Package fee — there is no need to purchase it separately. Scholarships are merit-based and confirmed through a short selection interview.

How to Apply

TWO WAYS TO JOIN · WEMUN KOBE 2027

OPTION 01

Apply Online via wemun.org

The standard route — start to finish on our website.

1. Visit **www.wemun.org** and select WEMUN Kobe 2027.
2. Click **"Apply Now"** and complete the application form.
3. Complete a short interview with a member of the WEMUN team.
4. Receive your official result email within **72 hours**.
5. Complete the registration form, select your package and submit payment to confirm your spot.

OPTION 02

Scholarship + Accommodation

Merit-based scholarships on the Premium & Emerald packages.

1. Submit your application form and book your selection interview at **modelunitednations.simplybook.it** — applicants under 18 attend with a parent or legal guardian.
2. The interview evaluates English proficiency, motivation and knowledge of the United Nations.
3. Receive your official result email within **72 hours**, confirming admission and your exact scholarship amount.
4. Merit scholarships: up to **$500** on Premium (4 nights, Feb 22–26) and up to **$1,000** on Emerald (7 nights, Feb 19–26), both at the Portopia Hotel.
5. Complete registration with your discounted package — Premium & Emerald already include the USD 200 Basic fee.

72h

Official result email after your interview — for every path.

U18

Applicants under 18 attend the interview with a parent or legal guardian.

USD

All payments are made in US dollars; bank charges are covered by the purchaser.

How to Apply

For International Groups

TWO WAYS TO REGISTER YOUR GROUP · WEMUN KOBE 2027

OPTION 01

Schedule an Online Meeting

The easiest way to receive complete information before registering your group.

1. Schedule an online meeting with our Registration Team by writing to: **info@wemun.org**.
2. During the meeting, our team will explain the packages, scholarship options, payment methods, and answer any questions regarding your group registration.
3. Once all details have been discussed, you may proceed with your preferred registration option.

OPTION 02

Apply Online with Scholarship

Each student applies individually through our website and books a selection interview.

1. Each student visits **www.wemun.org** and selects the Kobe Conference.
2. Choose the preferred package — we advise all students in the group to register for the **same package**.
3. Select the **with scholarship** option, click **Apply Now** and schedule a selection interview.
4. Each student then follows the steps received by email together with the result of their interview.

$200

Basic Package fee for all attendees — already included in Premium & Emerald.

1:1

Our Registration Team assists you throughout the entire registration process.

USD

All packages are charged in US Dollars; bank charges covered by the purchaser.

Payment Options

THREE WAYS TO PAY · TWO PAYMENT PLANS · ALL IN USD

OPTION 01

Bank Wire Transfer

Choose one of two payment plans:

- **Full payment** — pay the complete amount at signature.
- **5 installments** — spread your package over **5 monthly installments**, following the guide on the registration form.

> *Flexible by design — pay in full, or split your package into 5 monthly installments.*

BANK TRANSFER DETAILS

BANK NAME
JP Morgan Chase Bank

COMPANY NAME
WE THE PEOPLE MUN

ACCOUNT NUMBER
650596110

ROUTING NUMBER
071000013

SWIFT / BIC
CHASUS33

ADDRESS
3050 W Devon Ave, Chicago, IL 60659-1425

Indicate your **full name and selected package** in the payment reference, and send proof of payment to **payments@wemun.org**.

OPTION 02

Secure Card Payment

Pay by credit or debit card via our secure **Stripe** payment link — a **6% card processing fee** applies. Our team can also assist with installment arrangements by card upon request.

OPTION 03

Directly from the Website

Complete your registration and payment directly through **www.wemun.org** during the online application process.

All payments must be made in **USD**. Any bank charges or transfer fees are covered by the purchaser. Late or incomplete payments may result in cancellation of the registration.

Payment Plan

Kobe Accommodation Package

FIVE INSTALLMENTS · SPLIT YOUR PACKAGE · ALL IN USD

If you'd like to purchase an accommodation package but prefer to split the payment — no worries. You can opt for **5 installments**, following the payment schedule below.

INSTALLMENT SCHEDULE		100% · OVER 5 PAYMENTS
20%	Down payment AT SIGNATURE OF THE REGISTRATION FORM	At signature
30%	Installment 2 SECOND MONTHLY PAYMENT	By Oct 31, 2026
20%	Installment 3 THIRD MONTHLY PAYMENT	By Nov 30, 2026
15%	Installment 4 FOURTH MONTHLY PAYMENT	By Dec 30, 2026
15%	Installment 5 FINAL PAYMENT	By Jan 15, 2027

20%

Down payment due at signature of the registration form to secure your place.

Jan 15

Final installment due January 15, 2027 — the plan runs to conference month.

USD

All installments are charged in US Dollars; bank charges covered by the purchaser.

Visa Support

OFFICIAL INVITATION LETTERS · JAPAN

WHAT WE PROVIDE

WEMUN provides an **official Visa Invitation Letter** to support your Japan visa application. The letter is issued once your registration is confirmed and your **initial payment** has been received.

> *You do not need to pay the full package price to receive your invitation letter.*

YOUR RESPONSIBILITY

Obtaining the visa remains the **sole responsibility of each participant** — WEMUN cannot intervene in or guarantee the outcome of any visa application.

We strongly recommend applying **well in advance** through your nearest Japanese embassy or consulate.

In the event of a documented visa refusal, you may request a refund of the accommodation package in accordance with our Refund Policy below.

Cancellation & Refund Policy

ACCOMMODATION PACKAGES · 30-DAY WITHDRAWAL WINDOW

DAYS 1–30

Withdraw in writing within 30 days of signing

Accommodation payments already made are **refunded** (excluding the non-refundable USD 200 Basic Package fee) and all future installments are cancelled.

FROM DAY 31

After the withdrawal window closes

Payments already made are **non-refundable** — though any remaining unpaid installments will be waived.

BASIC PACKAGE FEE	The **USD 200 Basic Package fee is strictly non-refundable** under all circumstances, except where otherwise required by applicable law.
VISA REFUSAL	The only exception: a **documented visa refusal** may qualify for an accommodation refund upon submission of official embassy or consulate documentation.
PERSONAL CIRCUMSTANCES	No refunds can be issued for personal circumstances of any kind — including illness, family emergencies, travel changes, scheduling conflicts, or financial hardship.
FORCE MAJEURE	In circumstances beyond WEMUN's reasonable control, the event may be postponed, cancelled, or modified. Refund requests are evaluated individually at WEMUN's sole discretion; alternatives such as transfer to a future edition or a virtual format may be offered. WEMUN is not liable for additional expenses such as flights, transfers, or visa fees.
OUR ADVICE	We strongly encourage **comprehensive travel and cancellation insurance** before registering.

Before You Register

FOUR THINGS EVERY DELEGATE SHOULD KNOW

CODE OF CONDUCT	All participants follow the event's official **Code of Conduct**, venue rules, and local laws. Disruptive or unsafe behavior may result in removal from the event without a refund.
HOTEL & PROPERTY	Any damage to hotel rooms, venues, or equipment is the responsibility of the participant (or their guardian/school), and is paid **directly to the hotel or venue**.
TRAVEL & HEALTH	Valid travel documents, health requirements, and travel arrangements are each participant's **own responsibility** — plan ahead for a safe, smooth trip.
GOVERNING LAW	Events hosted in Japan, including WEMUN Kobe, are governed by **Japanese law**.

Full Terms & Conditions apply — available at wemun.org.

WE THE PEOPLE
MODEL UNITED NATIONS

See you in Kobe.

Three days of diplomacy, debate and discovery at the Portopia Hotel — where East meets the world. Your seat at the table is one application away.

OFFICIAL CONTACT CHANNELS

We The People MUN

Questions? Our team is here to help.

EMAIL
info@wemun.org

WHATSAPP
+1 347 283 0169